



## Technical Advisory Group (TAC) - Food Safety Meeting Minutes

**Date:** July 9, 2021  
**Time:** 9:00-10:30am  
**Location:** Phone Conference via Microsoft Teams  
**Attendees:** Brigette Bashaw, Janis Koch, Arielle Alford, Lissa Boynton, Kathaleen Deane, Penny Hughes, Hilda Masahiro, Helen Wolfram, Maggie Yaddof, Eric Atlas, Joe Bushnell, Paul Childers, Oren Kariri, Allison Neiderhauser, Scott Parrish, Laura Spirlin

Discussion Topic	Additional Content & Notes
<b>Welcome and Introductions (All)</b>	
<b>COVID-19 Response</b> <ul style="list-style-type: none"><li>- Staffing</li><li>- Virtual Assessments</li><li>- "After" Action Report</li><li>- What assistance can we offer?</li></ul>	<b>Staffing:</b> <ul style="list-style-type: none"><li>- Temporary staff assisting with COVID Canvassing and complaint response ended last week;</li><li>- COVID responsibilities are winding down.</li></ul> <b>Virtual Assessments:</b> <ul style="list-style-type: none"><li>- Virtual assessments were piloted in December 2020/January 2021; all team staff began performing them in March thru June.</li><li>- Transitioning to virtual assessments was a challenge but a good exercise for the team – we now know how to implement them more quickly in the future if needed, to ensure that food safety is being well managed even in emergency situations.</li><li>- Violations were observed during the unscored, prescheduled assessments.</li><li>- <b>Return to in-person routine inspections scheduled for July 12, 2021.</b></li></ul> <b>ARPA Funding Request</b> – We are requesting ARPA funds for two items: <ul style="list-style-type: none"><li>- Funding for two project positions (up to 2 years), training to conduct inspections, to assist in the backlog of past-due inspections create by staff involvement with the 2019 measles outbreak the COVID pandemic.</li><li>- Operational support grants for FE's similar to that offered last year. Differences proposed include fewer eligible restrictions and a single dispersed amount.</li></ul> <b>"After" Action Report:</b>



	<ul style="list-style-type: none"><li>- Reviewed attached report compiled by our temporary staff, intended to represent COVID mandates and the resulting response/support.</li><li>- Comments on report:<ul style="list-style-type: none"><li>• Report is thorough, appreciates the effort that went into creating it – hope is that it will be shared with DOH and other health departments do similar things so we can learn from each other.</li><li>• Noting increase in FBI complaints – anecdotal but could in part be due to the difficulty businesses are having in hiring staff, leading to staff that may not have experience in food safety. Workers in general having to learn or re-learn and acclimate back to the protocols was also brought up.</li><li>• Regarding complaints in general, post-pandemic people likely have higher awareness of the health department’s existence and how to reach out to us with complaints than they did previously.</li></ul></li></ul>
<b>FDA Standards</b>	Current grant from NACCHO, focused on employee training and FBI response, is ending soon in August. Additional funding stream opens in October for applications; CCPH application submittal TBD.
<b>Draft 2022 Fee Schedule</b>	<b>Draft 2022 Fee Schedule:</b> will be shared with minutes <ul style="list-style-type: none"><li>- Leadership will start bringing proposed fee schedule to BOH next week.</li><li>- Fee changes align with projected program expenses – there is no profit made from the fees. Food Safety fees are already at 100% cost recovery.</li><li>- Fee increases overall are minimal, though plan review fee increase are significant.<ul style="list-style-type: none"><li>• Increases are due in part to the projected time spent on the service being adjusted to be more realistic. The hope is that as the time projections get more accurate and procedures are set and made more efficient, that the fees will become close to static or even go down.</li><li>• Fee increases also impacted by staffing increase proposal – supports budget for two additional positions (one EHS, one lead worker).</li></ul></li></ul>
<b>Future TAC meetings platform</b>	Discussed the format of future meetings – if people want to return to in-person, continue virtual, or try a hybrid of the two to allow those out of town to attend.  Feedback will be requested when sending out minutes to get responses from other TAC members.
<b>Open Floor &amp; suggested upcoming agenda items</b>	None submitted.



**CLARK COUNTY WASHINGTON**  
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	Reminder that call for agenda items will be sent out before next meeting, but agenda suggestions can be submitted at any time.
<b>10:30 Adjourn</b>	Meeting adjourned 10:44am

**Questions or to RSVP, please contact:**

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***Guiding Principles***

- 1. A commitment to food safety that ensures minimum risk of foodborne illness;*
- 2. Promoting public access to safe and healthy food;*
- 3. Flexibility to anticipate future changes and needs;*
- 4. Commitment to support food agriculture and markets;*
- 5. Increased local control of food sources;*
- 6. Integrity of food safety surveillance activities;*
- 7. Cooperation and coordinated efforts among government agencies, food industry, coalitions, and citizens for assuring safe food production, storage, and handling.*